MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD WEDNESDAY 16-SEPTEMBER 2026

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 16-September 2026 at 7.00 pm at the Gildhouse, Vicarage Lane, Poundstock.

1. To note persons present and receive apologies for absence: **307/26**
In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Michelle Carter, Eric Harris, Pamela Idelson, Tom O'Sullivan, John Worth and the Clerk.
Apologies were received and accepted from Cllr. David Barton, Graeme Swatton and Liz White..
Members of the public present 1.

2. Declarations of Interests: None received. **308/26**

3. Requests for Dispensation: None received. **309/26**

4. Public Open Session: One member of the public was present but did not wish to address the Council. **310/26**

At the Chair's discretion, Agenda Item 11(a) was brought forward and considered earlier in the meeting. For ease of reference, these minutes remain in the published agenda order (Min. 330/26).

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:
(a) Minutes of the Full Council:
RESOLVED, that the Minutes of the Ordinary Meeting held on 19-August 2026 were a true and accurate record and were signed by the Chair (1 abs). **311/26**
(b) Note any matters arising - There were no matters arising from the minutes. **312/26**

6. Correspondence to discuss and resolve a course of action with any associated expenditure:
Correspondence schedule was reviewed and **NOTED.** **313/26**
09/09/2026 - Appeal Notification: PA26/00671 Land East of Swelle Cottages - **NOTED.**

7. Planning Matters:
(a) Planning Applications to discuss and make a consultee comment:

PA26/05597 Proposal: Full Planning for 1no dwelling following approved planning application PA24/05984.
Location: Land North East of Chy Lowen, Combe Lane, Bude, Cornwall EX23 0AA
Following discussion, it was RESOLVED PPC has no objection to the proposal. **314/26**

PA26/06024 Proposal: Prior Notification for the construction of a steel & timber portal framed shed, with box profile coated metal cladding to match existing building for the storage of hay and machinery.
Location: Fursewood Widemouth Bay Bude Cornwall EX23 0DE - **NOTED** **315/26**

PA26/05289 Proposal: Construction of a roof over existing open agricultural yard currently used for storing clamped silage, to create a building to house livestock in the winter.
Location: Neydown, Poundstock, Bude, Cornwall EX23 0DU
Following discussion, it was RESOLVED PPC has no objection to the proposal. **316/26**

PA26/06029 Proposal: Conversion of existing barn to create ancillary accommodation to the host dwelling and additional residential curtilage.
Location: Higher Causewell Farm, Poundstock, Bude, Cornwall EX23 0DW.
Following discussion, it was RESOLVED PPC has no objection to the proposal. **317/26**

(b) To note any applications received from Cornwall Council by the time of the meeting: None received. **318/26**

(c) Planning Decisions – **NOTED** https://www.poundstock-pc.gov.uk/planning-applications **319/26**

8. Finance to discuss and resolve a course of action with associated expenditure:
(a) To receive and note the financial report, including income, banking, investments and financial controls: the financial report, including income, banking, investments and financial controls were received and supporting documentation was inspected by Members as part of the Council's ongoing review of its financial controls - **NOTED.** **320/26**

(b) To resolve to approve payment of outstanding accounts - **RESOLVED unanimously to APPROVE the payment of accounts as presented.** **321/26**

(c) To note the nationally agreed 2026/27 pay scales for local government employees and approve implementation from 01-April 2026, including backdated salary payment due to the Clerk.
RESOLVED unanimously to implement the nationally agreed 2026/27 pay scales with effect from 01-April 2026 and authorise payment of the salary arrears due to the Clerk. **322/26**

9. Agenda items to discuss and resolve a course of action and associated expenditure:
(a) To receive an update and consider next steps for a new hall for Poundstock - The Chair reported that there was no further update on the proposed new hall for Poundstock. **323/26**

(b) To receive an update and consider next steps for the public toilets - The Chair reported that the silicone covers fitted over the shower tap mechanisms had not resolved the problem and that the showers were now running continuously, wasting water. Following discussions, it was unanimously **RESOLVED to instruct the contractor to carry out work on one shower mechanism to establish whether the problem can be resolved.** **324/26**
The Chair reported that Rentokil required a payment of £120.00 plus vat to inspect the roof timbers. It was **RESOLVED to authorise the payment of £120.00 plus VAT to Rentokil for the inspection.** **325/26**

(c) To review any updates on View Point North Car Park (Cllr. Tom O'Sullivan) - Cllr. Tom O'Sullivan reported that progress is continuing, and the matter remains ongoing. **326/26**

(e) Remembrance Sunday 2026 (Cllr. Tom O'Sullivan) - Cllr. Tom O'Sullivan advised that he would follow up on the arrangements for the Remembrance Day service. **327/26**

(f) To consider and agree the venue for meetings during the winter period - Following discussion, it was **RESOLVED to continue holding winter meetings at the GIldhouse and ask whether the heating can be improved.** Cllr. Eric Harris will follow this up with the Gildhouse Committee. **328/26**

10. Cemetery Matters to receive reports and authorise any action or expenditure:
There were no cemetery matters to report. **329/26**

11. To receive reports and authorise any action: **330/26**
(a) Poundstock Ward Member's Report: Cllr. Chopak reported that she had recently attended a full meeting of Cornwall Council in Truro. She said that work is underway to correct the housing list so that applicants were selected appropriately. Cllr. Chopak reported that changes to the planning committee were forthcoming. She also referred to an online planning workshop on 23-September 2026, details of which had previously been circulated. Cllr. Chopak spoke about the new layout of the car park. Cllrs. Michelle Carter and Stephen Blake volunteered to join the car park working group with Cllr. Chopak. The gate to the new section will be closed while the area is reseeded, the cells are levelled, and trees and shrubs are planted on the sloped areas. Cllr. Chopak suggested installing cycle racks in the car park to encourage cycling. She also reported that Cornwall

Council had asked whether the PPC would be willing to have a Starlink satellite connection installed on the pubic toilets building. This could improve connectivity for the parking ticket machines and could also be used by PPC.

(b) Chair's Report: The Chair reported that he had attended the Community Area Partnership (CAP) meeting on 09-September 2026, where transport was the main topic. Cllr. Dan Rogerson, Cornwall Council's portfolio holder for transport, was in attendance. The Chair raised concerns about local bus services.

(c) Clerk's Report: The Clerk had nothing further to report.

(d) Assistant Clerk's Report: The Assistant Clerk updated councillors on his continuing work with Freedom of Information requests and related matters currently with the Information Commissioner's Office. The Council thanked him for his work.

12. NDP Steering Group to receive reports and authorise any action and expenditure: There was no further update. The Council is awaiting the Regulation 16 stage. **331/26**

13. Council Representatives to receive reports from Outside Bodies: **332/26**
The Poundstock Packet - The Clerk reported that she had attended a meeting of the Poundstock Packet committee. The Council expressed its appreciation for the committee's work in distributing information to every household in the parish.

14. Portfolio Reports to receive reports and authorise any action and expenditure: **333/26**
Cemetery & Closed Churchyard Portfolio: Cllr. Eric Harris reported that trees were overhanging in the cemetery and churchyard. It was **RESOLVED to authorise the necessary work at a cost of up to £95.00.** **324/26**

15. Items for Information: None. **325/26**

16. Notification of meeting and suggested items for the agenda: **326/26**
Date of next meeting Wednesday 21-October 2026.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960
During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw' - None. **327/26**

18. Close the Meeting - Meeting Closed at 21:08. **328/26**

FINANCE SCHEDULE 16-SEPTEMBER 2026

BANKING AND INVESTMENT STATEMENTS

Current Account	Statement 28/08/2026	£43,197.29
Reserve Account	Statement 28/08/2026	£2,816.72
CCLA	Statement 31/08/2026	£54,848.47
Call Account	Statement 31/08/2026	£330,809.46

INCOME

Cornwall Council	Precept Sep-26 Poundstock (03/09/26) BACS	£27,170.50
Public Toilets	Donations 05-2026/27	£80.70
Public Toilets	Donations 06-2026/27	£68.02
Public Toilets	Donations 07-2026/27	£20.62
	TOTAL INCOME 16/09/2026	**£27,339.84**

EXPENDITURE

TEEC Ltd	Inv. 5778 Storage Allocation (19/08/26) BACS	£28.80
British Gas	Inv. 16084877 31-Jul to 31-Aug 26 Public Toilets (31/08/26) BACS	£129.03
Starboard Services Ltd	Inv. 21952 Accounts 01 to 30 Sep (01/09/26) DD	£50.40
Crystal Clear	Inv. 8 Window Cleaning Public Toilets (05/09/26) BACS	£59.00
T.J. Davies Ltd	Inv. 0049 Cleaning Public Toilets Sep 2026 (14/09/26) BACS	£2,220.00
All Points Accountancy	Inv. 110821 Quarterly Financial Review Apr-Jun 26 (Q1) BACS	£60.00
Clerk Expenses	Public Toilets Duplicate Keys (Min. Ref. 045/26) BACS	£130.00
Robin Beagle	Inv. 381 Emergency Call Out to Showers (15/09/26) BACS	£40.00
Paul Libretto	Invoice 15/09/26 Emergency Call Out to Showers BACS	£40.00
Staff Costs	Mth 6 BACS	£739.92
HMRC	PAYE/NIC Mth 6 BACS	£441.74
	TOTAL EXPENDITURE 16/09/2026	**£3,938.89**